

NASA SEWP VI ordering guide

How federal agencies order Kollabio services through NASA SEWP VI, contract 80TECH26D1677, Category C.

1. About SEWP VI

NASA SEWP (Solutions for Enterprise-Wide Procurement) is a multi-award governmentwide acquisition contract (GWAC) managed by NASA. Any federal agency, and its approved contractors, can use it to buy information technology, communication, and audio-visual products and services. The NASA SEWP Program Office reviews every order before it is released to the contract holder.

SEWP VI ordering is expected to run from November 1, 2026, through October 31, 2036. Orders through Kollabio start once NASA contract holder onboarding is complete. The program is funded through a 0.34% usage fee on orders.

About Kollabio. Kollabio, Inc. is a small business that designs and engineers AI-ready systems for federal agencies. Main office: 23710 Schooler Plaza, Suite 275, Brambleton, VA 20148. Phone: 571-295-7209. Website: kollabio.com.

2. Kollabio contract information

Contract holder	Kollabio, Inc.
SEWP VI contract number	80TECH26D1677
Category	C, Mission-Based ITC/AV Service Solutions
Set-aside group	Small Business
Contract type	Multi-award IDIQ GWAC
Ordering period	Expected November 1, 2026 to October 31, 2036
Program fee	0.34%
Scope	Services only
Order types	Firm-fixed-price, time-and-materials, labor-hour
UEI · CAGE	V43NK6G1EYZ3 · 7J1B2
Primary NAICS	541512, Computer systems design services
SEWP listing	sewp.nasa.gov contract holder page

3. What's in scope

SEWP VI contracts were awarded in three scope categories: Category A, ITC/AV Solutions; Category B, Enterprise-Wide ITC/AV Service Solutions; and Category C, Mission-Based ITC/AV Service Solutions. Kollabio holds a Category C contract. To check whether a requirement is in scope, send an overview to help@sewp.nasa.gov and the Program Office will review it.

Kollabio offers services only on SEWP VI. We don't sell hardware or software licenses through the contract, so installation, product warranty, and software support terms don't apply to our orders. Agencies can order our three capabilities as task orders:

- **Governed AI, pilot to production.** AI with the testing, monitoring, and human review that federal policy requires, built in from the first sprint.

- **Mission workflow modernization.** Rebuilding the systems and workflows staff rely on every day, measured in hours saved and handoffs removed.
- **AI-amplified delivery teams.** Small senior teams that use AI across the software lifecycle, with guardrails, for more working software per dollar.

4. Fair opportunity

FAR 16.505(b)(1) requires that each contract holder get a fair opportunity to be considered for each order over \$10,000 under a multiple-award contract. The contracting officer chooses the method and documents the rationale for placement and price. The SEWP Quote Request Tool is the recommended method and helps with that documentation. It automatically includes the contract holders in a selected category, or a suggested source.

Contract clause A.1.13, Fair Opportunity and Requests for Quotes, as it appears in the contract:

Contractors will be provided a fair opportunity at the individual order level as appropriate per FAR Part 16.505(b), including the SEWP RFQ tools. No documentation for the order selection is required to be submitted with the order. All such documentation is to be maintained by the issuing procurement office.

The Contractor shall not market, quote or otherwise offer for sale, any IT Solutions not listed under this contract, until the said solutions are included in the SEWP database of record, and available to all Government end-users.

If the Government issues a Request For Information (RFI) as part of market research, the Contractor may provide items not yet listed on their SEWP contract as part of a market research quote if:

1. all such items are clearly marked as not yet available on their SEWP contract; and
2. the contractor submits a technology refreshment request to add those products to their contract.

If the Government issues a Request For Quote (RFQ) or a Market Research Request (MRR), the Contractor may only respond with items available on their Contract and the price of each item shall be no greater than the price in Attachment F SEWP database of record at the time the quote is issued. If the Contractor has insufficient items on their contract to fully respond to the Formal RFQ, the Contractor must respond with a No Bid. Unless the RFQ specifically allows for partial quotes, the Contractor must respond fully to all requirements specified in the RFQ.

When submitting a quote to a government end-user, the contractor must clearly state the length of time the quote is valid. The contractor shall honor any order submitted within the stated time period of a quote.

When responding to an RFI or RFQ issued from the NASA SEWP RFQ on-line quoting system, the Contractor must respond as outlined in Attachment C: Contract Holder User Manual (CHUM).

Contract Holders are prohibited from using Government information posted on the NASA SEWP Contract Holder Only Page, such as RFQs, RFIs, etc., for purposes other than proposing on SEWP requirements. This includes Contract Holders providing third parties with SEWP information and requirements for the purpose of assisting companies, that are not SEWP Contract Holders, with providing unsolicited proposals to meet agency requirements already posted to the NASA SEWP RFQ on-line quoting system.

5. How to order

Each agency sets its own process and forms for purchase requests and delivery orders. Typically, an end user identifies a requirement and creates a purchase request, which goes with funding information to the agency's procurement office. Contracting officers are responsible for any agency-specific policies on ordering through a GWAC. SEWP doesn't require agencies to use an intermediary procurement office unless their own policies do.

1. **Send a request for quote.** Submit it through the SEWP Quote Request Tool and include Kollabio, Inc. and contract 80TECH26D1677. You can talk with us about scope before you submit.
2. **We send a quote.** Pricing for the order type you choose, the length of time the quote is valid, and a short technical approach when it helps your evaluation.
3. **Issue the order.** Your agency's procurement office issues the delivery order. Any valid agency delivery order form and order number can be used. The NASA SEWP Program Office does not issue orders. It reviews, processes, and tracks each order, then forwards it to us.
4. **We start work.** A kickoff with your team in the first week, then two-week increments with metrics you can read.

Modifications to an order must also route through the NASA SEWP Program Office.

6. Contacts

FOR	CONTACT
Quotes	Ashok Nare, SEWP Program Manager ashok.nare@kollabio.com · 571-295-7209
Order support and post-delivery questions	Suchitra Narra, SEWP Deputy Program Manager suchitra.narra@kollabio.com · 571-295-7209
Contracts and teaming	contracts@kollabio.com
NASA SEWP Program Office	Monday to Friday, 7:30 AM to 6 PM Eastern help@sewp.nasa.gov · (301) 286-1478 · sewp.nasa.gov

7. If an order runs into a problem

1. Email or call Suchitra Narra with the order number and what went wrong: a delay, a rejection, or an error in the order.
2. If it isn't resolved, contact Ashok Nare, our SEWP Program Manager.
3. For questions about the order process itself, contact the NASA SEWP Program Office help desk.